

*Rowland Unified School District
1830 S. Nogales Street, Rowland Heights, CA 91748*

**UNADOPTED MINUTES OF
CITIZENS' BOND OVERSIGHT COMMITTEE MEETING**

WEDNESDAY, JUNE 27, 2007

PRELIMINARY SECTION

CALL TO ORDER

The regular meeting of the Citizens' Bond Oversight Committee was called to order at 7:00 p.m. by presiding Chairperson, Dr. Nimesh Ladhawala, Committee Chairperson, at the offices of the Rowland Unified School District, The Board Room, located at 1830 S. Nogales Street, Rowland Heights, CA 91748.

ROLL CALL

MEMBERS PRESENT

Dr. Nimesh Ladhawala, Committee Chairperson
Mr. Gilbert Moreno, Committee Vice Chairperson
Mr. Gilbert Acevez
Mr. Theodore Ebenkamp
Mr. Siong Yap

MEMBERS ABSENT

Ms. Tiffany Chou
Mrs. Kathi Delegal

STAFF MEMBERS PRESENT

Dr. Maria G. Ott, Superintendent of Schools
Dr. Robert D. Wertz, Assistant Superintendent -
Administrative Services Division
Mr. Fred Diamond, Director - Building Services
Mrs. Nonette Martin, Director - Fiscal Services
Mrs. Cheryl Wambolt, Director - Purchasing Services
Mrs. Janice Wooden, Controller

PRELIMINARY SECTION

(Continued)

FLAG SALUTE – Led by Dr. Ladhawala.

ACTION SECTION

4.I. APPROVAL OF MINUTES

MSC-(5-0) Mr. Yap Mr. Ebenkamp

To approve the Minutes of the regular Citizens' Bond Oversight Committee meeting of April 17, 2007.

(Ref. 4.I)

4.II. FINANCIAL REPORT

Mrs. Martin presented the **Measure R 2006** Financial Summary, reporting projected revenues of \$50,544,000.00 and approved projects of \$41,213,844.00. Projected available funds are \$12,330,156.00.

(Ref. 4.II)

4.III. PROJECT STATUS REPORTS.

Mr. Diamond reported on the status of projects underway in the District, including : Rowland High School and Nogales High School stadiums, Rowland Elementary School walkway, La Seda Elementary School asphalt, Villacorta Elementary School Multi-Purpose Room, the expanded scope of Wonder of Reading at Rowland Elementary School, and curb appeal.

Committee members asked questions regarding compaction issues at the stadiums and La Seda Elementary School, re-using support columns at the Rowland Elementary canopy project, and tree removal at Hurley Elementary School.

(Ref. 4.III)

ACTION SECTION

(Continued)

4.IV. BID STATUS OF VARIOUS PROJECTS

(Ref. 4.I)

Mrs. Wambolt presented the expenditure report for the Program, and reported on the Rowland Elementary School window/stucco retrofit project bidding.

(Ref. 4.IV.)

4.V. UPDATE ON PROGRAM MANAGEMENT SERVICES RFP PROCESS

Dr. Wertz reviewed the RFQ/RFP process used to select a program management firm for the Program. Nineteen firms applied and three levels of screening, plus reference checks, were used to select the firm of Erickson-Hall.

4.VI. STAFF/COMMITTEE OTHER

A. Annual Report Performance and Financial Audit

Dr. Wertz reported that the Committee's first report to the community should be approved at the September 11, 2007 meeting of the Board of Education. Staff will prepare a draft(s) during August, and will solicit feedback from the members. Staff will also establish a timeline for the financial audit of the program.

B. Calendar Meeting Dates for 2007-08

The Committee set the following meeting dates for the 2007-08 year:

Wednesday, September 12, 2007

Wednesday, December 12, 2007

Wednesday, March 12, 2008

Wednesday, June 18, 2008

C. September Meeting "Walk-About"

Dr. Wertz suggested that prior to, or as part of, the September meeting, the Committee go on a "walk-about" of specific projects.

ACTION SECTION

(Continued)

4.VI. STAFF/COMMITTEE OTHER (continued)

D. New Web Site

(Ref. 4.I)

Dr. Wertz reported to the Committee that the District was in the process of totally revamping the District web site with updated information on the Measure R 2006 Bond Program.

CONFERENCE SECTION

4.VII. ADJOURNMENT

MSC-(U)

Mr. Moreno

Mr. Yap

To adjourn the meeting at 8:10 p.m.

Approved _____
Date

Dr. Robert D. Wertz, Assistant Superintendent
and Acting Secretary to the Citizens' Bond
Oversight Committee

RDW:LC/yap
August 6, 2007